

New Budget Tracking Code: 660843

ASSUMPTIONS

This is only for computing equipment and IT supplies under \$1000; items over \$1000 are tracked by a different code and may involve depreciation, etc.

INCLUDES:

- * ALL computer equipment including replacement, upgrade and networking parts under \$1K (regardless of whether volatile or nonvolatile memory)
- * ALL IT related supplies under \$1K (blank DVD's, blank CD's, cables, repair parts, RAM, keyboards, mice, toner cartridges)

Examples (Computer Equipment):

- A stick of RAM memory
- A \$10 USB hub
- A monitor
- Computers
- Monitors
- Keyboards
- Hard drives
- USB drives
- Electronic media
- Electronics
- Mobile phones
- Television sets
- Calculators
- Copiers
- Scanners
- Fax machines
- Printers
- Projectors
- Radios
- Sensors
- iPad

Examples (IT Related Supplies):

- Blank DVDs
- Blank CDs
- Cables
- Repair parts
- Toner cartridges
- Mice

Software

- Hard Copy (physically copy that you can touch) = 660843
- Soft Copy (software that you download online) = 660003