



Payment Extension for Short Term Loan

If you are unable to meet the original payment schedule stated in your Short Term Loan Promissory Note, you may request to revise your payment schedule by submitting this form on or before the due date to avoid \$10 late fee. Please complete all items on the form. Be specific and provide the reason of the payment extension. Note that the terms and conditions indicated in your Promissory Note and your Loan Interview are still in effect and the payment schedule can only be revised once per installment.

First Name

Last Name

SFSU ID

Phone No.

Street Address City

State

Zip Code

REASON FOR REQUEST

Source(s) of Repayment:

Total Outstanding Balance including interest and late fees:

\$

Original Repayment Schedule

Date	Amount
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>

Revised Repayment Schedule

Date	Amount
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>

If this request is approved, I agree to repay my outstanding loan according to the revised schedule.

Signature of Borrower _____

Date _____

For Office Use Only